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Wiltshire Local Development Framework

Community Infrastructure Levy

Instalments Policy

May 2015

Wiltshire Council

[Translations]

Wiltshire Council

Community Infrastructure Levy (CIL)

Instalment Policy

Takes effect on 18th May 2015

Community Infrastructure Levy (CIL) Instalment Policy

In accordance with Regulation 69B of the Community Infrastructure Levy Regulations 2010 (as amended), Wiltshire Council will allow the payment of CIL by instalments, as set out in the following table.

| WILTSHIRE COUNCIL CIL INSTALMENT POLICY | | |
|--|------------------------------|--|
| Total CIL Liability | Number of Instalments | Payment Period |
| Up to £35,000 | 1 | 100% payable within 60 days of commencement |
| £35,000 to £250,000 | 3 | <ul style="list-style-type: none"> • 30% payable within 60 days; • A further 35% payable within 180 days, and • the final 35% payable within 360 days (or upon completion of development if earlier). |
| £250,000 to £500,000 | 3 | <ul style="list-style-type: none"> • 30% payable within 60 days; • A further 35% payable within 360 days, and • The final 35% payable within 540 days (or upon completion of development if earlier). |
| Over £500,000 | 3 | <ul style="list-style-type: none"> • 30% payable within 60 days; • A further 35% payable within 420 days, and • The final 35% payable within 660 days (or upon completion of development if earlier). |

The Instalment Policy only applies in cases where the persons liable for paying CIL have complied with all the relevant regulations and requirements. These requirements are set out in the CIL Instalment Policy Guidance Note on the following page.

CIL Instalment Policy Guidance Note

Regulation 70 of the Community Infrastructure Levy (CIL) Regulations 2010 (as amended) sets out the requirements that must be complied with in order to benefit from the CIL Instalment Policy.

The CIL Instalment Policy will only apply in the following circumstances:

1. Where the council has received a CIL Assumption of Liability form prior to commencement of the chargeable development (Regulation 70(1) (a)), and
2. Where the council has received a CIL Commencement Notice prior to commencement of the chargeable development (Regulation 70(1) (b))

If either of the above requirements are not complied with, the total CIL liability will become payable within 60 days of the commencement of the chargeable development. In addition, surcharges may apply due to the CIL Assumption of Liability Form and/ or the CIL Commencement Notice not being submitted to the council prior to the commencement of the chargeable development.

Once the development has commenced, all CIL payments must be made in accordance with the CIL Instalment Policy. Where a payment is not received in full on or before the day on which it is due, the total CIL liability becomes payable in full immediately (Regulation 70(8)(a)).

In summary, to benefit from the CIL Instalment Policy, the relevant forms must be submitted to the council prior to the commencement of the chargeable development, and all payments must be paid in accordance with the CIL Instalment Policy.

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